

### **Job description for Kindergarten Assistant**

1. To work with individuals as well as small groups of children while going about every-day tasks such as cooking, cleaning, setting the table.
2. To assist and support the Kindergarten teacher in the learning experiences offered such as morning circle, craft and cooking by participating and supporting children as required.
3. To be quietly supportive to children who may have difficulty focusing or need special attention at the teacher's direction or as needed.
4. To speak quietly to the children in interactions and model a peaceful, centered and warm life.
5. To work with the rhythm of the day and class and to be a step ahead in preparing for the next event.
6. To help record child observations.
7. To prepare specific learning materials for individual children
8. To supervise children with great care during outdoor play time.

### **Personal attributes:**

- ❖ An ability to be quietly there for the children and the teacher enables a smooth flow of the day.
- ❖ Being focused and emotionally present allows children to model the same and allows the teacher to be able to concentrate on the tasks she needs to do.
- ❖ An eye for beauty and reverence for everything we do in our work and play really enhances the atmosphere in the Kindergarten. This is demonstrated by the care we take in our tasks, in how we handle the toys and other materials and in making every occasion as nourishing and uplifting to the senses as possible.